

Committee:	Date:
The City Bridge Trust Committee	31 January 2019
Subject: Annual Review of the Committee's Terms of Reference	Public
Report of: Town Clerk	For Decision
Report Author: Joseph Anstee, Committee & Member Services Officer	

Main Report

All Committees/Boards are asked to review their terms of reference annually. This will enable any proposed changes to be considered in time for the reappointment of Committees by the Court of Common Council.

The current terms of reference of the City Bridge Trust Committee are attached as an appendix to this report for your consideration.

At the last review of the Committee's terms of reference on 31 January 2018, it was agreed that amendments be made to the terms of reference in order to:

1. reflect that the Committee, in applying Bridge House Estates income surplus to that required to maintain and support the bridges in accordance with the new policy for application of those funds which was agreed by the Court of Common Council on 20 July 2017 would extend its activities beyond traditional grant-making to other strategic activities; and
2. allow for the appointment by the Committee of up to two external persons with relevant experience and skills, selected through a fair and transparent process determined by the Committee.

The Committee is currently scheduled to meet six times each year along with a strategic away half-day.

Recommendation(s)

That, subject to any comments, the terms of reference of the Committee be approved for submission to the Court as set out in the appendix.

The Committee are also asked to consider the frequency of their meetings going forward.

Appendices

- Appendix 1 – Terms of Reference of the City Bridge Trust Committee

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THE CITY BRIDGE TRUST COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- 12 Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)
- up to two external persons co-opted by the Committee with relevant experience and skills, selected through a fair and transparent process determined by the Committee.

2. **Quorum**

The quorum consists of any five Members of the Court of Common Council.

3. **Membership 2018/19**

ALDERMEN

- 7 Alison Jane Gowman
2 Alastair John Naisbitt King

COMMONERS

- 4 (4) Karina Dostalova
6 (4) Marianne Bernadette Fredericks
8 (4) Jeremy Paul Mayhew
3 (3) Dhruv Patel
7 (3) Ian Christopher Norman Seaton
2 (2) Peter Gerard Dunphy
8 (2) Charles Edward Lord, O.B.E., J.P., Deputy
2 (2) Paul Nicholas Martinelli
2 (2) Dr Giles Robert Evelyn Shilson, Deputy
6 (1) Simon D'Olier Duckworth, O.B.E., D.L.
1 (1) Jamie Ingham Clark, Deputy
10 (1) Wendy Mead, O.B.E.

together with the ex-officio Member referred to in paragraph 1 above.

4. **Terms of Reference**

- (a) In accordance with the Cy Pres Scheme for the administration of the charity known as the Bridge House Estates (1035628), made by the Charity Commissioners on 9 February 1995 (as amended) and brought into effect by the Charities (The Bridge House Estates) Order 1995, as respects the following purposes: -

- in or towards the provision of transport and access to it for elderly or disabled people in the Greater London area; and
- for other charitable purposes for the general benefit of the inhabitants of Greater London;

- (i) to determine the application of all funds allocated by the Court of Common Council for the City of London Corporation as trustee of the charity in accordance with the policy settled by the Common Council for those purposes,

other than funding above a sum of £500,000 which decisions are reserved to the Court of Common Council upon this Committee's recommendation;

- (ii) to review the policy referred to above and in so doing to undertake consultation with appropriate persons as required under the Order of the Charity Commissioners for the administration of the charity dated 10 July 1997, and to make recommendations to the Court of Common Council for changes to that policy or in settling a new policy;
 - (iii) to determine terms, conditions and other requirements to be imposed in applying the charity's funds in accordance with the policy; and
 - (iv) to review, as necessary, the amounts, nature and spread of funding approved or refused by way of grants or otherwise applied under the policy, and the operation of administrative arrangements for the Scheme.
- (b) To be involved in the process for the appointment of the Chief Grants Officer **and Director of City Bridge Trust**, as appropriate.